

Example 1 - Targeted CV – Bar Tender

Christopher Jones

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PROFILE:

A self-motivated Bar Tender with a wide range of experience in the catering and hospitality industry. Able to work on own initiative and as part of a team. Proven customer service skills involving excellent communication, an outgoing, pleasant manner and tact and diplomacy. First-class numerical skills and an ability to memorise orders. Dedicated to maintaining high quality standards.

ABILITIES:

- Carrying heavy crates, barrels and boxes
- Memorising large orders
- Flexible approach to working
- Dealing with demanding customers with tact and diplomacy
- Handling cash quickly, accurately and confidently

ACHIEVEMENTS:

- Won Employee of the Month three consecutive months
- Put forward promotional idea which, as a result, increased quarterly profits by 49%
- Trained four trainee bar staff from apprentice level to standard level bar tenders in four months

EXPERIENCE:

2006 - Present	Bar Rouge, Nottingham
2004 - 2006	JD Wetherspoon, Nottingham
2000 - 2004	Yates' Wine Lodge, Nottingham Centre
1998 - 2000	Bar Bella, Nottingham

QUALIFICATIONS:

1999	NVQ Level 3 Multi-Skilled Hospitality Service
1998	NVQ Level 3 Food & Drink Service
1997	NVQ Level 2 Food & Drink Service
1996	8 x GCSE A-C