

Example of a Targeted CV

Christopher Jones

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PROFILE:

A self-motivated Senior Quality Assurance Technician with a wide range of experience in the food industry. Able to work on own initiative and as part of a team. Proven leadership skills involving managing, developing and motivating teams to achieve their objectives. First-class analytical, design and problem solving skills. Dedicated to maintaining high quality standards.

ABILITIES:

- Managing all quality assurance procedures and systems in a modern food manufacturing environment.
- Controlling a team; assigning them tasks and motivating them to achieve deadlines.
- Performing quality assurance audits, which includes analysing procedures and making recommendations for improvements.
- Obtaining ISO9000/BS5750 accreditation for manufacturing sites/departments.
- Organising and conducting the training of Quality Assurance personnel.
- Testing products to ensure they meet all UK and EU food regulations/directives.
- Presenting reports and demonstrating Quality Assurance procedures to clients.

ACHIEVEMENTS:

- Implemented a new quality assurance system for a major manufacturing client which will save them £100,000 per annum on one production line alone.
- Increased the acceptance level of finished goods from 97% to 99% in a modern factory, reducing wastage and thereby increasing their profits.
- Achieved ISO9000/BS5750 accreditation for a Production Department by designing and implementing new quality assurance procedures.
- Solved major quality assurance problems which temporarily halted production at a well-known food manufacturer's plant.

EXPERIENCE:

1989 - date	GEPO FOODS LIMITED
1989 - date	Senior Quality Assurance Technician
1985 - 1989	SURRET FOOD LIMITED
1985 - 1989	Research Technician

QUALIFICATIONS:

BSc (Hons) 2.2 in Chemistry at the University of Warwick (1985).

3 A Levels: Chemistry [B], Maths [B], Biology [B]; **6 O Levels.**